



## MINI-GRANT GUIDELINES & APPLICATION

### What is a mini-grant?

Grants of up to \$350 each will be awarded at the conference (yes! you go home with a check!) for projects that address a clear need in watershed health.

### How to apply

- Answer the questions on the following sheet, using only the space provided. (Delete or do not print these instructions).
- Do not attach additional pages or other exhibits.
- Turn your proposal in to the registration desk/mini grant desk no later than 9 AM, Tuesday, November 16.

### Tips for winning proposals

- Write clearly.
- Use the page creatively.
- Humor and fun are appreciated by your reviewers (conference attendees).
- Describe a clear and compelling need.

### To be eligible to receive a mini-grant

- Your proposal must utilize a printed copy of the official application (page 2 of these instructions).
- Your proposal must be related to watershed enhancement and may include restoration, assessment, monitoring or educational activities.
- You must be registered at the conference.
- You must be present at the Mini-Grants Awards Ceremony, Wednesday November 17.
- You must agree to submit a brief follow-up report upon completion of the work.
- You must not have an out-standing mini-grant report (only applies to previous recipients).

### Process

1. Mini-grant proposals are submitted to the registration desk/mini-grant table no later than 5PM, Monday, November 15.
2. OWEB staff will log in your mini-grant proposal and assign it a number.
3. Mini-grant proposals will be posted on the wall.
4. All registered conference attendees receive one ballot at registration. Participants will be invited to vote by ballot for three individual projects they consider most worthy of funding.
5. The ballot box closes Tuesday, November 16 at 5PM.
6. Ballots will be tallied and awards made at the Mini-Grants Awards Ceremony during lunch on Wednesday, November 17.
7. You'll be required to sign an official OWEB grant agreement.

### Questions?

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2010 OWEB BIENNIAL CONFERENCE

WORKING TOGETHER *for* HEALTHY WATERSHEDS

November 15-17 | Pendleton, Oregon | Pendleton Convention Center



DO NOT write in this box.

## MINI-GRANT APPLICATION

Applicant Name: \_\_\_\_\_ Affiliation: \_\_\_\_\_

Address: \_\_\_\_\_  
Street City State Zip

Email: \_\_\_\_\_ Phone: (\_\_\_\_\_) \_\_\_\_\_ -- \_\_\_\_\_

Amount Requested (up to \$350): \$

Are all necessary permits in place?  YES  NO  N/A

How will you use the award to enhance your watershed or promote education within the watershed?

What problem or opportunity are you addressing?



It does good things<sup>SM</sup>